



Dated 08th September, 2026

To

1. The Chief Editor
The Daily Telegram
Govt. Press, Sri Vijaya Puram
2. The Station Director
All India Radio, Sri Vijaya Puram
3. The Station Director
Doordarshan, Sri Vijaya Puram

Sub: Request to publish/broadcast the recruitment advertisement-reg.

Madam/Sir,

Kindly find enclosed herewith the Vacancy Notice for recruitment to the post of **Young Professional** on contractual basis under the Deen Dayal Upadhyaya Grameen Kaushalya Yojana (DDU-GKY) in the Directorate of RD, PRIs & ULBs, A&N Administration, Sri Vijaya Puram.

In this regard, it is requested that the enclosed Vacancy Notice may kindly be **publicized/broadcast through your media network** for wider dissemination and information of eligible candidates.

Your kind cooperation in giving due publicity to the vacancy notice will be highly appreciated.

Yours faithfully

Encl: A/A

8/9/26
Assistant Director (RD/P)

Copy to:

1. The PS to the Secretary (RD/Panchayat) for kind information of the Secretary (RD/Panchayat) please.
2. The PA to the State Mission Director (ANIRLM)/Director (RD/Panchayat) for kind information of the State Mission Director (ANIRLM)/Director (RD/Panchayat) please.
3. The State Informatics Officer (SIO), NIC, Port Blair for information with the request to host the vacancy notice in the official website of the Department <https://rdpri.andamannicobar.gov.in>.
4. The OSD (IT), Department of Information Technology for information with the request to host the vacancy notice in the official website of A&N Administration www.andamannicobar.gov.in.

8/9/26
Assistant Director (P)

VACANCY NOTICE

Applications are invited for the post of Young Professional under DDU-GKY Scheme for State level at Directorate under DDU-GKY scheme

Sl. No.	Name of Post & place of posting	No. of Post	Remuneration (Fixed)	Age	Eligibility Criteria
1	Young Professional for State level at Directorate.	01	Rs. 32,500/- per month along with Annual Increment @ 5% per annum will be provided on the basis of Performance Management System. All Allowances and Benefits as approved by the Ministry shall also be provided.	Not above 30 years (on the closing date of receipt of application)	Essential Qualifications: ➤ Post-Graduate Degree or PG Diploma in above said disciplines. ➤ 0-2 years post qualification experience from reputed academic and training institutes.

JOB DESCRIPTION

1. Young Professional:

He/ She shall be responsible for:

- Developing programme support system with in DDU-GKY.
- Designing and extending technical assistance products to states.
- Supporting knowledge management and strategic communication.
- Review and monitoring activities, including key performance indicators
- Capacity building programme.
- Conducting impact assessment and other studies.
- Conducting pilots, special and innovative interventions.
- Any other task assigned by reporting officer.

ADMINISTRATIVE CONTROL:

- The **Young Professional** shall report to the State Mission Director, DDUGKY-ANIRLM/Director (RD/Panch.) and work under his/her directions.

GENERAL INFORMATION:

- Engagement of above posts is purely on contractual basis for a period of 11 months.
- The emoluments of the respective posts are fixed as given above.
- Leave rules:**
 - Leave can be availed only on accrual of leave @ 2½ days after completion of every month. State Mission Director (SMD)/ Director (RD/P) may sanction advance leave.
 - Leave is not encashable but can be surrendered in lieu of notice period.
 - Any leave availed without the permission/approval/ratification of the Reporting Officer (SMD) is treated as absence.
- Since the engagement is for discharging an important function, his/her service may be required on certain days beyond office hours for which no additional incentive/ remuneration/ compensation will be paid.



सहायक निदेशक (रा.नि./पंचायत)
Assistant Director (RD/Panch.)

रा. नि. पंचायत राज रोज शस्त्रागार
DIRECTORATE OF RD, PRIS AND URBAN LOCAL BODIES
पोस्ट ब्लॉक/Post Block

- v. The Director (RD) (being State Mission Director, ANIRLM), A&N Administration, reserves the right to **terminate** the engagement of contract without assigning any reason thereof after serving one month's notice or by paying one month salary without serving any notice or reason. Similarly, the incumbent shall have to give a Notice of one month before he may decide to resign from the post or deposit a month's salary in lieu of the same.
- vi. No accommodation facility will be provided to the selected persons.
- vii. No TA/DA shall be payable for appearing in the interview.
- viii. While applying, the applicant should ensure that he/she fulfils the eligibility and other norms and that the particulars furnished by him/her are correct in all respect.

NOTE: In case it is detected at any stage of selection that a person does not fulfil the eligibility norms and/or that he/she has furnished any incorrect/false information or has suppressed any material fact(s), his/her candidature will stand cancelled. If any of these shortcomings is/are detected even after selection, his/her engagement is liable to be terminated without assigning any reason thereof.

HOW TO APPLY:

1. All aspirant candidates for the post of **Young Professional** should submit their application in the prescribed proforma along with Xerox copy of Educational Qualification, Experience Certificate, Employment Registration Card, Local Certificate etc. addressed to **The Assistant Director (RD), Directorate of RD, PRIs & ULBs, A&N Administration, Marine Hill, Sri Vijaya Puram-744101.**
2. The candidates applied for the said posts shall be shortlisted on merit-basis and top 05 candidates will be called for personal interview for selection of suitable candidate for the said posts.
3. The merit list will be prepared on the basis of the weight-age/marks fixed as below:

Name of the post	Essential Qualifications & Experience		Knowledge of computer	Personal Interview	Total Marks
	Academic	Experience			
Young Professional for State level at Directorate.	Post-Graduate Degree or Diploma	0-2 years post qualification experience from reputed academic and training institutes.	≥ 1 year computer course		
	Weightage: 40 Marks	Weightage: 20 Marks	Weightage: 10 Marks < 1 Year: Nil	Weightage: 30 Marks	100 Marks

Handwritten signature
8/9/20

Handwritten mark

सहायक निदेशक (आ.वि./पंचायत)
Assistant Director (RD - Panch)
आ. वि. पंचायत रा. एवं श.सं.वि.
DIRECTORATE OF RD, PRI & ULB LOCAL BODIES
पोस्ट बंगला/Pan Bldg

4. To make the whole process thoroughly transparent, the candidates shall himself/herself do the self-marking of Essential qualifications and of computer knowledge as per following method and fill it in the application form:

• ***Essential qualification (Academic) for Young Professional:***

Marks obtained x Weightage mark (40)
Maximum Mark

• ***Essential Experience for Young Professional:***

Experience of No. of Months x Weightage mark (20)
24

5. Last date of receipt of application is on 19-09-2026 before 5.00 pm.
6. The top 05 candidates applied for said post will be selected from the merit list prepared on the basis of above weightage system.
7. The list of shortlisted candidates will be displayed on the Notice Board of the Directorate of RD, PRIs & ULBs and in the official website of A&N Administration i.e. www.andamannicobar.gov.in on 25-09-2026.
8. No separate call letters will be issued in this regard and for any other information the candidates may contact the RD Section of this Directorate (03192-242739/233397). **The personal interview will be held in the Office of the Director (RD, PRIs & ULBs)/State Mission Director (DDUGKY-ANIRLM), Directorate of RD, PRIs & ULBs, Marine Hill, Sri Vijaya Puram. The date for personal interview will be declared along with the list of shortlisted candidates.**
9. The shortlisted/selected candidates are requested to bring their original Mark sheets and Certificate in support of Educational Qualification, Experience Certificate, Employment Registration Card, Local Certificate etc., for verification during the personal interview.


Assistant Director (RD)
Directorate of RD, PRIs & ULBs
सहायक निदेशक (पी.पी./यू.एलबी)
 **Phone No: 03192-242739**
या. नि. पोर्टा राज स एच शरणा, नि
DIRECTORATE OF RD, PRIs AND ULBs, LOCAL BODIES
पोर्ट ब्लेयर / Port Blair

APPLICATION FORM

Application for the Post of **Young Professional** for State Level
(Directorate of RD, PRIs & ULBs) under DDU-GKY Scheme

Last date of receipt of application: 19-09-2026 before 5.00 pm

*Attested
Photograph*

1. Name of the Applicant:

2. Father's Name:

3. Date of Birth:

4. Age:

5. Gender:

6. Marital Status [] Married [] Unmarried

7. Domicile:

8. Whether local or non-local:

9. a) Permanent Contact Address:

b) Present Contact Address:
(along with telephone/mobile no./email ID)

10. District:

11. State:

12. Language spoken/written:

13. Education (Essential Qualification)

Sl. No.	Name of Qualification	Institute/ Board University	Year	Marks			
				Full Marks	Marks Secured	Weightage	Calculated Marks
1							
2							
3							
Total of Marks Calculated (Max. Marks 40)							

14. Employment record (Essential Qualification): Details of employment (Use separate sheets if required):
Starting with your present employment, list in reverse order all the Employments you have had.

Sl. No	Name of employer	Post	Nature of Duty	Duration (In Months)
1				
2				
3				
Total Months of Experience				
Marks Calculated (Weightage Marks 20)				

Declaration

I hereby declare that all the information furnished above by me in the application are true, complete and correct to the best of my knowledge and belief. I do understand that in the event of any information found false or incorrect or ineligibility being detected before or after my selection, my candidature/ appointment is liable to be cancelled/terminated.

List of enclosures:

Place :

Date :

(Signature of the applicant)