



(A Government of India Enterprise under Ministry of Information & Broadcasting) (A Mini Ratna Company)

Corporate Office: BECIL Bhawan, C-56/A-17, Sector-62, Noida-201307

Phone: 0120-4177850 / 4177860 **Email:** Hrsection@becil.com **Fax:** 0120-4177879 **Website:** www.becil.com

Applications are invited for engagement of the following manpower purely on a contractual basis for a period of one year, for deployment in the office of **Delhi Metro Rail Corporation (DMRC)**:

S. No.	Post Name & Place of Posting & Monthly salary	Number of Positions & Duration of Engagement	Essential Qualification, Experience, Age Limit , Key Responsibilities
1.	Post: Executive/ Finance Location: Delhi Monthly Remuneration: Consolidated salary- Rs. 54,880/- *	01 (One) (The initial engagement of the candidate shall be for a period of one year, which can be curtailed or extended, subject to rendering satisfactory services)	Essential Qualification: ➤ CA/CMA Discipline: ➤ Finance Recognized Authority (UGC/AICTE/etc.): ➤ ICAI/ICMAI ➤ Fresher can also apply *Age Limit: • Minimum Age: 18 years • Maximum Age: 32 years <i>Age relaxation shall be applicable as per Government of India (GoI) guidelines.</i> Key Roles & Responsibilities: Preparation of Financial Statement, Direct and Indirect Taxation. *Break up of salary (if applicable) 1. The above remuneration is inclusive of all other benefits such as Accommodation, Transport, Medical, LTA, financial benefits, / allowances shall be admissible. 2. Minimum PF as prescribed under the EPF & MP Act 1952 will be deducted @12 % on Rs.15000/- (currently) i.e. Rs.1800/- per month (subject to number of days) from the salary and the equivalent contribution shall be made by employer. Gratuity shall be paid as per the Gratuity Act, taking 65 % of the consolidated remuneration and treating the component of Dearness Allowance (DA) as 'NIL'.

			3. The medical Coverage, The medical health insurance policy shall be taken by the contractual employee, himself covering COVID-19 and other diseases. 4. Contractual engagement shall be made strictly on the basis of the prescribed norms. In case any particulars/information furnished by the candidate is found to be false, or, incorrect, the fixed term engagement shall be deemed to be void ab initio and the engagement shall be terminated forthwith. 5. The consolidated remuneration will remain fixed throughout the period of contractual appointment and there will be no increase in the remuneration and completion of the fixed term period. The remuneration shall be proportionately reduced in Case of absence from work. Leaves : As per statutory compliance Notice period on Resignation : 60 Days' prior Notice. Service Bond, Training Cost- : Surety Bond of Rs.1,00,000/- + Training cost (if any), shall have to serve the corporation for a minimum period of one year, (exclusive of the period in which one remained on LWP)
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***Note** : The prescribed minimum and maximum age limits shall be determined as on the date of publication of this advertisement.

Selection Process

1. Applications shall be invited from eligible candidates through the advertisement published by BECIL.
2. Applications received shall be scrutinized and shortlisted based on the eligibility criteria prescribed for the respective post.
3. Mere possession of the prescribed educational qualifications, experience, and other eligibility requirements shall not entitle a candidate to be called for any stage of the selection process.
4. Preference may be given to candidates possessing higher qualifications, superior academic credentials, additional relevant experience, or any other desirable criteria, as determined by the Client/Principal Employer.
5. BECIL reserves the right to adopt suitable shortlisting criteria, including but not limited to higher qualifications, greater relevant experience, or any other criteria deemed appropriate.
6. The list of shortlisted candidates shall be forwarded to the Client/Principal Employer for further selection process, including interview, assessment, skill test, or any other evaluation method as may be decided by the Client.
7. Shortlisted candidates shall be informed regarding the date, time, and venue/mode of interview, assessment, or skill test (if any) through registered email and/or telephone. Candidates are advised to keep their email address and mobile number active and updated.
8. Candidates selected by the Client/Principal Employer shall be informed regarding their selection and subsequent formalities through email and/or telephone.

9. BECIL shall not be under any obligation to publish or upload interim results, stage-wise shortlists, or marks obtained by candidates. Only the final result, comprising the list of candidates selected by the Client/Principal Employer, shall be published on the official website of BECIL.
10. The decision of the Client/Principal Employer and BECIL in all matters relating to eligibility, shortlisting, selection, and engagement shall be final and binding, and no correspondence in this regard shall be entertained.

How to Apply

1. Applications for the above-mentioned posts shall be accepted only through SPEED POST or REGISTERED POST. Applications submitted through any other mode shall not be entertained.
2. Applicants are required to submit an Application Processing Fee in the form of a Demand Draft drawn in favour of "Broadcast Engineering Consultants India Limited" payable at Noida, as detailed below:

S.No	Category	Application Processing Fee
1.	SC/ST/PwBD	Nil
2.	All Other Categories	₹295/-

3. Interested candidates must submit their duly filled-in application in the prescribed format, along with self-attested copies of all requisite educational qualifications, experience certificates, and supporting documents, in a sealed envelope through SPEED POST/REGISTERED POST only at the following address:

**Broadcast Engineering Consultants India
Limited (BECIL) BECIL Bhawan, C-56/A-17,
Sector-62
Noida – 201307, Uttar Pradesh**

4. BECIL shall not be responsible for any postal delay, loss, or non-receipt of applications.
5. The envelope containing the application form must be clearly superscribed with:
 - o Advertisement No.: _____
 - o Post Applied For: _____
6. Applications that are incomplete, not submitted in the prescribed format, or not accompanied by the requisite documents shall be summarily rejected without any further correspondence.
7. Candidates must enclose the following self-attested documents along with the application form:
 - a. Educational and Professional Qualification Certificates
 - b. Class 10th Certificate/Marksheet (for proof of Date of Birth)
 - c. Class 12th Certificate/Marksheet (where applicable)
 - d. Birth Certificate (if applicable)
 - e. Caste/Category Certificate (SC/ST/OBC/EWS/PwBD, as applicable)
 - f. Work Experience Certificates (where applicable)
 - g. PAN Card
 - h. Aadhaar Card
 - i. EPF/ESIC Card or related records from previous employer (if applicable)
 - j. Copy of Bank Passbook or Cancelled Cheque showing bank account details
8. Applications received after the prescribed closing date and time shall not be considered under any circumstances.
9. Candidates are advised to retain a copy of the completed application form and proof of dispatch for future reference.

General Instructions:

1. Candidates are advised to carefully read all instructions contained in this advertisement and ensure that the application is submitted in the prescribed manner.
2. Candidates must furnish all particulars in the application form accurately and completely. No

request for modification, correction, or alteration of any information submitted in the application shall be entertained after submission.

3. Candidates are advised to retain a copy of the completed application form and proof of dispatch for future reference.
4. Before applying, candidates must ensure that they fulfill all eligibility criteria prescribed for the post. If, at any stage of the recruitment process or thereafter, it is found that a candidate does not fulfill the eligibility criteria or has furnished false, incorrect, incomplete, or misleading information, or has suppressed any material fact, his/her candidature shall be liable to be cancelled. In case such discrepancy is detected after engagement, the services may be terminated forthwith, and appropriate legal action may also be initiated.
5. Applications that are incomplete, not in conformity with the requirements of this advertisement, or received without the requisite documents shall be summarily rejected.
6. No TA/DA shall be admissible for attending any test, document verification, interview, personal interaction, skill test, or for joining duties upon selection.
7. Preference may be given to local candidates and/or candidates possessing relevant experience in the same or similar department, subject to the requirements of the Client/Principal Employer.
8. Only shortlisted candidates meeting the prescribed eligibility criteria shall be considered for further stages of the selection process.
9. Mere submission of an application does not confer any right upon a candidate to be shortlisted, called for any stage of selection, or selected for engagement.
10. The candidature of candidates at all stages shall remain provisional and shall be subject to verification of original documents relating to age, qualification, experience, category, and other eligibility conditions. Verification may be undertaken at any stage of the recruitment process or after selection.
11. Candidates must ensure that their registered e-mail ID and mobile number are valid, active, and correctly entered in the application form. BECIL shall not be responsible for any loss of communication due to incorrect or inactive contact details furnished by the candidate.
12. Candidates applying for more than one post shall submit separate applications for each post. The prescribed application processing fee shall be payable separately for each post applied for.
13. Candidates are advised to regularly visit the official website of BECIL and monitor their registered e-mail account (including the Spam/Junk folder) for updates, corrigenda, notices, and communications relating to the recruitment process.
14. All communications regarding the recruitment process shall be made through the registered e-mail ID and/or registered mobile number provided by the candidate.
15. Candidates shall fill the application form strictly in accordance with the details and eligibility conditions prescribed in this advertisement.
16. Candidates shall not directly communicate with or approach the Client/Principal Employer in connection with this recruitment. Canvassing in any form shall lead to disqualification of candidature.
17. BECIL reserves the right to cancel, modify, restrict, enlarge, curtail, postpone, or reopen the recruitment process, wholly or partly, at any stage without assigning any reason and without prior notice. BECIL also reserves the right not to fill any or all advertised vacancies.
18. The number of vacancies notified in this advertisement is tentative and may increase or decrease depending upon the requirements of the Client/Principal Employer.
19. Only Indian Nationals are eligible to apply.
20. All decisions of BECIL and/or the Client/Principal Employer regarding eligibility, shortlisting, selection methodology, interviews, assessments, and final selection shall be final and binding on all candidates.
21. No correspondence or representation shall be entertained from candidates regarding non-shortlisting, non-selection, or any stage of the recruitment process.
22. Any dispute arising out of this recruitment process shall be subject to the exclusive jurisdiction of the competent courts at New Delhi.
23. Shortlisted candidates shall be required to produce original documents along with one set of self-attested photocopies of all relevant certificates and testimonials at the time of document verification, interview, or personal interaction.

24. Candidates who were previously engaged by BECIL and/or the Client and whose services were terminated, discontinued, or not renewed on account of disciplinary action, misconduct, unsatisfactory performance, or violation of contractual terms shall not be eligible for consideration under this advertisement.
25. The application processing fee once paid shall be non-refundable and non-transferable under any circumstances.
(उम्मीदवार द्वारा जमा की गई आवेदन प्रोसेसिंग फीस वापस नहीं की जाएगी।)

Advisory to Applicants

1. Applicants are advised to beware of fraudulent job offers, recruitment advertisements, or communications purportedly issued in the name of BECIL and/or the Client. BECIL does not authorize or engage any agent, intermediary, consultant, or third party for recruitment or employment-related activities.
2. BECIL shall not be responsible or liable for any loss, damage, or financial transaction made by any applicant to any individual, agency, or organization falsely claiming to represent BECIL and/or the Client.
3. BECIL does not demand or accept any payment from candidates at any stage of the recruitment process other than the prescribed Application Processing Fee, wherever applicable, as specified in the advertisement.
4. Candidates are advised to refer only to the official website of BECIL, www.becil.com, for authentic information regarding vacancies, recruitment notices, corrigenda, results, and other recruitment-related updates.
5. Any communication, offer, or assurance of employment received from unauthorized persons or sources should be treated as fraudulent and may be reported to BECIL immediately for appropriate action.

Disclaimer:

The terms and conditions stipulated in this advertisement are intended to serve as general guidelines for the recruitment process. In the event of any ambiguity, dispute, interpretation issue, or matter not specifically covered herein, the decision of BECIL shall be final, binding, and conclusive on all candidates.

Helpdesk / Contact Details:

For any clarification, queries, or assistance regarding this advertisement, candidates may contact:

Phone: 0120-4177850 / 0120-4177860

E-mail: Hrsection@becil.com

Last Date for Submission of Application:

The duly completed application, along with all requisite documents, must reach BECIL on or before **30.07.2026** up to **18:00 Hrs.** Applications received after the prescribed date and time shall not be considered and shall be summarily rejected.

Sd/-

**Deputy General Manager
(MR & Projects)**



BECIL
बेसिल

Website: www.becil.com

Please attach
recent passport
size Color
photograph

(Imp: Please read the details on prescribed educational, professional as well as experience requirements for the various professionals before filling in the form) (FILLED FORM IN ONLY CAPITAL LETTERS)

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State

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[illegible]

State

[illegible]**Pin Code**[illegible]

Mobile No.1

[illegible]

14. Educational/Professional Qualifications:

S. No.	Examination Passed	Course Name & Board/University/Institute	Year of Passing	Total Marks	Marks Obtained	Percentage
1	10 th passed					
2	12 th passed					
3	Graduation					
4	Post-graduation					
5	Diploma					
6	Others(if any)					

15. Work Experience (add separate sheet if required):

S. No.	Organization	Designation	Duration	
			From (DD/MM/YYYY)	To (DD/MM/YYYY)
1.				
2.				
3.				
4.				
5.				

16. Total years of experience: _____

17. References

S.No.	Name	Address	Contact Number

18. Languages known (Tick appropriate boxes)

	Read	Speak	Write
1. -----	☐	☐	☐
2. -----	☐	☐	☐
3. -----	☐	☐	☐

Note: Please attach self-attested photocopies of following documents with this form:

1. Educational / Professional Certificates
2. 10th Certificate / Birth Certificate
3. Caste Certificate, if any.
4. Work Experience Certificates
5. PAN Card
6. Aadhar Card
7. Copy of EPF/ESIC Card (Previous employer-if applicable)

(.....)
Signature of Candidate with date