

Delhi Electricity Regulatory Commission

Viniyamak Bhawan, C-Block, Shivalik, Malviya Nagar, New Delhi-110017

PUBLIC NOTICE (FOR WEBSITE)

“Engagement of Consultant (Electrical Engg.) & (Tariff-Engg.), Consultant (Civil Engg.), Consultant (Tariff-Finance), Consultant (HR), Consultant (Law) in DERC”

DERC invites applications for engagement of following Consultants, as per provisions of DERC (Appointment of Consultant) Regulations, 2001 as amended, as mentioned hereunder: -

Sl. No.	Particulars	No. of Consultants
1.	Consultant (Electrical Engineering) & (Tariff-Engg.)	03
2.	Consultant (Civil- Engineering)	01
3.	Consultant (Tariff-Finance)	03
4.	Consultant (HR)	01
5	Consultant (Law)	02

For the purpose of Engineering and Tariff matters, the Commission is having two separate divisions headed by officers of the level of Executive Directors, namely Tariff-Engineering and Engineering / Performance Standards & Engineering. Since the issues and the functions of both the divisions are sometimes inter changeable and common, the Consultants (Tariff-Engg. & Engg.) deployed in both these divisions shall have to deal with the works, tasks and functions which include (but not exhaustive) as follows.

1. (i) Scope of work for Consultant (Elect. Engg & Tariff Engg.):- The scope of work to be executed / performed shall include the following (but not exhaustive): -

- a) Scrutiny and due diligence for the capital schemes with review of DPRs for the augmentation of existing electricity system, development of new works like Sub-Station, cable installation etc. submitted by Distribution Utility (DISCOMs) and Transmission Utility, keeping in view the applicable regulations and guidelines issued by DERC, CEA and MoP etc. from time to time.
- b) Conduct site visits, if necessary, to assess scheme authenticity and necessity before granting in-principle approval of capital expenditure.
- c) Review the tendering process to ensure procurement compliance with competitive bidding guidelines issued by the Commission/Govt./CVC.
- d) Assist the Commission in preparation of Tariff Orders/ True-up orders by providing engineering related inputs and addressing other references assigned to the Engineering Division.
- e) Assist the Commission in monitoring the adherence of DISCOMs to approved schemes, including cost estimation and procedural compliance.

- f) To assist the Commission in preparation of new Multi Year Tariff (MYT) Regulations & Business Plan Regulations (BPR).
- g) To assist the Commission in formulating / modification / updation of the Regulations required to be framed by the commission as per the Electricity Act and Directives / Policies of Ministry of Power, Government of India, Government of Delhi, CEA etc.
- h) Scrutiny & due diligence of capital schemes related to Renewable Energy in line with the Group Net Metering and Virtual Net Metering for Renewable Energy (GNM & VNM) and other policies and directives of GoNCTD and MoP/MNRE.

(ii) Civil Engineering - The scope of work to be executed / performed shall include the following (but not exhaustive):

- a) Examination & due diligence of the nature and volume of the capital works to be executed under the capital scheme submitted by the Distribution Utility and Transmission Utility.
- b) Checking of total and break-up of civil cost into different heads categories such as material cost, labour cost etc. for DPR of Schemes as per latest Delhi Schedule of Rates issued by CPWD & analysis of rates etc.
- c) To verify quantity of material required for the civil work in the DPR of Capex schemes submitted by DISCOMs.
- d) Checking of tender procedure / documents to verify that the works have been executed as per Competitive Bidding Guidelines of the Commission in capex schemes.

(iii) Tariff- Finance - The scope of work to be executed / performed shall include the following (but not exhaustive):

- a) Scrutiny and verification of the Financial, Commercial data / information submitted by the Distribution, Generation & Transmission Utility in their ARR and True-up petitions along with due diligence and analysis of the same in terms of DERC (Terms and Conditions for Determination of Tariff) Regulations as amended from time to time, MoP rules and other applicable laws/ rules, application of financial & commercial prudence required for the purpose of Tariff Orders to be issued by the Commission.
- b) Examination and analysis of the Financial Statements and other accounting / financial records of Distribution Generation and Transmission Utility in order to verify and validate the claims made in ARR and True-up petitions.
- c) Verification and scrutiny of Capital works / CAPAX, True-up of interest on loans and working capital for the purpose of True-up of the ARR in respective financial years.
- d) Working of the regulatory assets for the purpose of Tariff Orders.
- e) To assist the Commission in preparation of new Multi Year Tariff (MYT) Regulations & Business Plan Regulations (BPR).

(iv) Scope of work for Consultant (HR.):- The scope of work to be executed / performed shall include the following (but not exhaustive):

- a) Knowledge of Service Rules / Regulations, pay fixation & other perks, disciplinary proceedings, leave, and other general establishment and administrative functions.
- b) Knowledge of Management & Development of Human Resources.
- c) Knowledge of labour welfare schemes and policies for the staff and officers of the Government Department / Organization.
- d) Knowledge of office administration as per the rules and laid down norms applicable to government departments/ organizations.
- e) Procurement of goods and services through competitive bidding and award of contracts based on established procedures, including effective contract management to meet all the requirements of the office.
- f) Knowledge of procurement through Government e- Market Place - (GeM).

(v) Scope of work for Consultant (Law):- The scope of work to be executed / performed shall include the following (but not exhaustive):

- a) Adequate Knowledge and experience in the area of Commercial Contracts, Labour Laws, Civil, Writ matters etc.
- b) Knowledge and experience of electricity matters, covering tariff petitions, appeals, Regulations etc. before the Regulatory Commissions, APTEL, High Court and Supreme Court.

2. Qualifications and Experience required for Consultants:

Name of the position and number of position	Essential Qualification	Desirable Qualification	Consolidated fee	Maximum age limit
<p>Consultant (Elec. -Engg. & Tariff -Engg.)</p> <p>No. of Posts – 03 (Existing)</p>	<p><u>Educational</u></p> <p>Degree in Electrical / Power Engineering or equivalent from a recognized Institution.</p> <p><u>Post Qualification Experience</u></p> <p>(i) Minimum experience of 03 years.</p>	<p>i. Post Graduate qualifications in Power / Finance Management.</p> <p>ii. Experience in working in Distribution, Transmission and Generation Company.</p> <p>iii Experience in SERC/CERC.</p>	<p>Rs1,00,000/- p.m.</p>	<p>35 years.</p>
<p>Consultant (Civil- Engg.)</p> <p>No. of Post – 01 (Existing)</p>	<p><u>Educational</u></p> <p>Degree in Civil Engg. from a recognized Institute.</p> <p><u>Post Qualification Experience</u></p> <p>Minimum 03 years' experience in Civil Department (detailed engineering Technical specifications), design drawings, estimates, costing and construction.</p>	<p>i. Post Graduate qualifications in Power / Finance Management.</p> <p>ii. Experience in Distribution, Transmission and Generation Company.</p> <p>iii. Experience in SERC/CERC.</p>	<p>Rs1,00,000/- p.m.</p>	<p>35 years.</p>

<p>Consultant (Tariff-Finance) No. of Post – 03 (Existing)</p>	<p><u>Educational</u> Qualified Chartered Accountant / Cost Accountant / MBA (Finance) full time from a reputed Institute / University.</p> <p><u>Post Qualification Experience</u> Minimum 03 years' experience in Infrastructure / Banking / Large Audit Firms /Consulting Firms.</p> <p>Experience in analyzing Books of Accounts / Cost Audit Record of Companies.</p> <p>Experience in Funding of Projects and analyzing Loan Portfolio of Companies.</p> <p>Advance knowledge of MS-word, Ms-excel and MS Power point.</p>	<p>i. Experience in Power Sector having understanding of the Regulatory Function and Policy framework.</p>	<p>Rs1,00,000/- p.m.</p>	<p>35 years.</p>
<p>Consultant (HR) (01 post Existing)</p>	<p><u>Educational</u> Full-time MBA (HR) / PGDM (HR) / equivalent to MBA(HR) from a recognized University/Institute.</p> <p><u>Post Qualification Experience</u> Minimum 03 years of post-qualification experience in Establishment / Human Resources / Administration in Central/ State Government / PSUs / Autonomous Bodies.</p>	<p>Experience in handling service matters, including recruitment, service regulations, disciplinary proceedings, leave, pay fixation, and establishment-related functions.</p>	<p>Rs1,00,000/- p.m.</p>	<p>35 years.</p>

Consultant (Law) (01 Existing & 01 Anticipated)	<p><u>Educational</u></p> <p>Qualified LLB from a reputed Institute / University.</p> <p><u>Post Qualification Experience</u></p> <p>03 years' experience in civil matters preferably in commercial and civil court act, writ matters, Labour matters.</p>	Experience of electricity matters covering tariff petitions before the Regulatory Commission, APTEL, High Court and Supreme Court.	Rs1,00,000/- p.m.	35 years.
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3. **General terms and conditions:-**

- a) There will be a provision of 15 days leave in a year in addition to the gazette holidays applicable in the Commission's office.
- b) In case of tour outside Delhi, the Commission will reimburse the expenses for journey undertaken for official work by the Consultant as per following entitlement:
 - i. By Train (AC II or AC III).
- c) The Consultant will be engaged for a period of three years which will be extended/ renewed on yearly basis, subject to maximum tenure of 06 years based on the performance of the individual.
- d) The consultants shall be paid lump sum consolidated fee as referred in table at point No.3, which shall remain fixed for the period of 03 years. TDS shall be deducted as per Income Tax rules. The Consultants shall also be paid reimbursement of mobile call charges up to Rs.1,500/- per month, including internet charges.
- e) The assignment/ deployment may be terminated earlier by either side by giving one month's notice or one month's fee in lieu thereof, provided in case of disciplinary action, the notice period shall not apply to DERC and one-month fee shall not be applicable.
- f) The candidates have to give Undertaking as per Annexure.

4. **General Instructions**

- a) Age criteria will be determined based upon last date of publishing of advertisement in newspapers.
- b) All candidates should have fulfilled the minimum eligibility on the date of application. Further, merely fulfilling the minimum qualifications or the eligibility criteria does not entitle a candidate to be necessarily considered or called for written examination / interview.

- c) Appointment under this assignment shall be on purely contract basis. Such appointment shall not bestow any rights whatsoever to claim for regular appointment or continued contractual appointment in DERC.
 - d) Only shortlisted candidates will be called for an interview with the Selection Committee.
 - e) Incomplete applications or applications submitted in a different format are liable to be summarily rejected.
 - f) Canvassing in any form shall result into disqualification for engagement.
5. Interested and eligible candidates need to apply online through the link available on the DERC website. Upon successful submission of the online application, duly signed hard copy including proof of online submission along with annexure together with application number shall also be forwarded to DERC with attested copies of Degree/ Certificate, age proof, work experience, last pay certificate, last three months' Salary Slip, IT Statements, Form-16 (for verification purpose) etc. to the Secretary, DERC, Vinnyamak Bhawan, C-Block, Shivalik, Malviya Nagar, New Delhi – 110 017. The last date for submission of ONLINE and hard copy of application is **15.06.2026**.

**Application for Consultant (Electrical Engg.) & (Tariff- Engg.) Consultant (Civil Engg.),
Consultant (Tariff-Finance), Consultant (HR), Consultant (Law) in DERC.**

UNDERTAKING

1. I certify that all statements made in this application are true, complete and correct to the best of my knowledge and belief.
2. I certify that I am eligible for engagement of Staff Consultant vis-à-vis the qualifications or experience / pay equivalence prescribed for the said post.
3. I certify that no prosecution for criminal charge is pending against me in any court of law.
4. I certify that no punitive action was taken against me for any misconduct during my present / previous employment in private sector organization / Govt. Organization.
5. I certify that I have never been convicted, charge sheeted or ever had a vigilance case/ punishment and major/ minor penalties imposed on me during my present / previous employment or otherwise.
6. I certify that no vigilance case is pending against me (for the employee serving in Government Department/PSUs/ Autonomous body).

Note: Please enclose copy of last relieving Order / Certificate.

SIGNATURE OF CANDIDATE

NAME OF THE CANDIDATE

PLACE:

DATE:

BIO-DATA for the post of Staff Consultant in DERC

APPLICATION FOR THE POST OF _____

I. GENERAL INFORMATION

01. Name Of the Candidate :
02. Date of Birth :
03. Father's Name :
04. Permanent Address :
05. Contact address :
06. Telephone No. :
Mobile No. :
Email id :

II. (a) Academic /Professional Qualifications :-

Degree	University	Institute	Field/Specialization	Year of Passing

(b) Experience :-

Details of employment, in chronological order, Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient:				
Office / Institute / Organization	Post Held	From	To	Nature of duties in brief

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(c)

Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient	
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(use additional sheets if required)

Date:

Signature of the Candidate