

**ANNEXURE**

(G.O.Ms. No. 7 HM&FW (D1) Dept. Dt: 19-02-2016)  
(Guidelines for recruitment and instructions to candidates)

**PARA-1**

Candidates are instructed submit duly filling up the application form downloaded from the official website i.e., **www.kamareddy.telangana.gov.in** along with certificates (self attested), and no application will be entertained later. The appointment is purely temporary on contract basis under NTEP for a period of one year.

**AGE:**

The minimum age is **18 years** and maximum age is **44 years** as on **01.06.2026** with the following relaxations allowed for reckoning the maximum age limit in accordance with G.O.42 General Administration (Ser-A) Dept. Dt: 19-03-2022.

- i) For SCs, STs & BCs 5 (Five) years
- ii) For ex-servicemen 3 (three) years in addition to the length of service in armed forces.
- iii) Disabled persons 10 (ten) years
- iv)

**APPLICATION FEE:**

An amount of Rs.500/- ( Five Hundred Only ) Demand Draft in favour of of " **DIST MEDICAL AND HEALTH OFFICER KMR**" to be enclosed with application.

**PARA-2: NO. OF POSTS AND SALARY**

S.No	Name of the Post	Vacant	Remuneration
1	Lab Technician/Sputum Microscopist	07	Rs. 27,300/-
2	Senior Tuberculosis Laboratory Supervisor (STLS)	07	Rs. 22,100/-

**EDUCATIONAL QUALIFICATIONS:**

1	Lab Technician/Sputum Microscopist	<p><b>Qualification:</b> Intermediate (10+2) and Diploma or certified course in Medical Laboratory Technology or equivalent.</p> <p><b>Preferential Qualification:</b> 1. One year experience in NTEP or 2. Sputum smear microscopy Candidates with Higher qualification (for example Graduates) shall be preferred.</p> <p><b>Job Specification / Responsibilities:</b></p> <ol style="list-style-type: none"><li>1. Follow the standard operating procedures for sample collection, sputum smear microscopy and NAAT.</li><li>2. Maintain the Laboratory Register and immediately submit the results to the Medical Officer managing the patient and update it in real-time in Nikshay.</li><li>3. Coordinate with other staff to ensure that presumptive TB patients and symptomatic contacts of TB patients receive sputum container, necessary instructions, undergo sputum examination/NAAT.</li><li>4. Assist the MO-PHI in Identification of presumptive DR-TB Patient and ensure collection and transportation of sputum specimens for NAAT/Culture and DST as per guidelines.</li><li>5. Organize and supervise the disposal practices of contaminated lab material as detailed in the Laboratory Manual.</li></ol>
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		<p>6. Assist STLs in implementation of NTEP Lab Quality Assurance.</p> <p>7. Assist in implementation of new TB Diagnostics in NTEP.</p> <p>8. To facilitate change management with respect to use of ICT &amp; NIKSHAY tools for concerned data entry, validation &amp; its use for public health action.</p> <p>9. Any other job assigned by the reporting officer.</p>
2	Senior Tuberculosis Laboratory Supervisor (STLS)	<p><b><u>Qualification:</u></b></p> <ol style="list-style-type: none"> <li>1. Graduate or Diploma in Medical Laboratory technology or equivalent from a govt recognized institution</li> <li>2. Permanent two wheeler driving license &amp; should be able to drive two wheeler</li> <li>3. Certificate course in computer operations (minimum two months)</li> </ol> <p><b><u>Preferential Qualification:</u></b></p> <p>*Minimum one year of experience in NTEP</p> <p><b><u>Job Specification / Responsibilities:</u></b></p> <ol style="list-style-type: none"> <li>1. Will be responsible for smooth functioning of laboratory services, quality of sputum microscopy, NAAT and for sample collection and transportation, as per programme guidelines.</li> <li>2. Organize smear examination at the microscope centers of the sub-districts</li> <li>3. Organize regular training and continuing education of the laboratory technicians.</li> <li>4. Supervise all microscopy centers and NAAT facilities at least once a month.</li> <li>5. To support establishment of specimen collection centers and establish sample transport network</li> <li>6. Promote microbiological testing for diagnosis of TB.</li> <li>7. Check the record-keeping pertaining to sputum microscopy services and NAAT.</li> <li>8. Ensure proper disposal of contaminated lab material in designated microscopy NAAT facilities</li> <li>9. Ensure availability of consumables and reagents in microscopy centers and NAAT facilities.</li> <li>10. Implementation of all components of NTEP lab Quality Assurance for sputum microscopy and NAAT.</li> <li>11. Enlist private laboratories register in NIKSHAY, visit these labs and engage them for notification of TB patients.</li> <li>12. Coordinate with private laboratories them for free diagnostic services to TB patients in private sector and ensure quality assurance in private laboratories</li> <li>13. Coordinate with STS to ensure that all TB patient diagnosed are initiated on treatment and followed as per programme guidelines.</li> <li>14. Co-ordinate with STS and senior DR-TB/HIV supervisor in updation of relevant NTEP records of DR-TB patients</li> <li>15. Ensure that sputum specimens of eligible patients are sent to NAAT / Culture/DST Laboratories as per NTEP guidelines.</li> <li>16. Ensure real time NIKSHAY enrollment for presumptive TB, presumptive DR-TB, and other diagnostics and follow up test details.</li> </ol>

### **PARA-3: METHOD OF RECRUITMENT**

1. Recruitment shall be done by the District Selection committee for the District Health Society. The District Selection committee shall consist of the following members:

- a) District Collector - Chairman
- b) DM&HO - Member-convener
- c) Dy. Director, Social Welfare - Member
- d) DCHS - Member
- e) Any other member the chairman - Member
- f) Selections will be done based on the following criteria.

- a. Total marks are 100 of which 90 marks will be allotted basing on the marks obtained in qualifying examinations and 10 marks will be awarded for the age,
- b. Selection list will be prepared from the finalized merit list duly following the rule of reservations and presidential order.

### **PARA-4: RULE OF RESERVATION**

- I. Rules of reservation in respect of Community, Disability, Ex-service-men/Women shall be strictly observed as per the A.P State and Subordinate Service rules, 1996, (Adopted by Govt. of TS) read with the relevant specific rules applicable.
- II. The rule of reservation of local candidates is applicable as per the presidential order, EWS reservation in accordance with the G.O.Ms. No. 65 General Administration (Ser-D) Dept. Dt: 19-03-2022 will be followed.

### **Unit of appointment (as per the presidential order)**

As per the presidential orders for each unit of appointment the reserved and unreserved ratio as per the GOMs No. 128 GAD (SPF-MCE) Dept; Dt: 30-06-2021 for each category will be applicable.

Sl. No.	Category of Post	Unit of appointment
1	Lab Technician/Sputum Microscopist	Zone-III (Kamareddy, Rajanna Siricilla, Siddipet, Medak, Karimnagar)
2	Senior Tuberculosis Laboratory Supervisor (STLS)	

### **PARA-5: HOW TO APPLY**

- a. Application forms along with the instructions can be downloaded from district official website i.e., [www.kamareddy.telangana.gov.in](http://www.kamareddy.telangana.gov.in)
- b. Filled in application form shall be submitted on or before **30.06.2026, 05:00 PM**, at O/o. District Medical & Health Officer, Kamareddy, Room no.105, 1<sup>st</sup> floor, IDOC, Kamareddy along with a set of certificates required post wise with self attestation.

  
District Medical & Health Officer,  
Kamareddy District. *bj*

## **INSTRUCTIONS:**

1. Download the application form from website and submit on or before **30-06-2026** at O/o. District Medical & Health Officer, Room no.105, 1<sup>st</sup> floor, IDOC, Kamareddy along with following a set of self-attested copies, failing which no candidate will be entertained later.
  - i. SSC or Equivalent examination,
  - ii. Intermediate (or) 10+2 examination,
  - iii. Latest Caste Certificate issued by the Tahsildar/MRO concerned,
  - iv. PH/Ex-serviceman/EWS relevant certificate in respect of candidates claiming reservation under respective quotas.
  - v. **Bonafide** certificates for the study from 1<sup>st</sup> to 7<sup>th</sup> class and in case of private study, Residential certificate from the Tahsildar/MRO concerned,
  - vi. Marks memos of Qualifying exam (Consolidated/Year wise) ,
  - vii. Provisional Certificate of concerned degree/Diploma course.
  - viii. Registration Certificate of qualifications from the concerned council/Board
2. One photograph duly pasted and signed across on the application form the District Selection Committee is not responsible, for any discrepancy in Bio-data particulars while submitting the application directly. The applicants are therefore, advised to strictly follow the instructions and guidelines in their own interest, before submitting the application.
3. The particulars furnished by the applicant in the Application Form will be taken as final, and data entry will be processed, based on these particulars only. Therefore, candidates are to be very careful while submitting the Application Form.
4. Incomplete/incorrect application form will be summarily rejected. The information, if any furnished by the candidate subsequently, in any other format of application will not be entertained by the District Selection Committee under any circumstances. Applicants should be careful in filling-up the application form and submission. If any lapse is detected during the scrutiny, the candidature will be rejected even though he/she comes through the final stage of recruitment process or even at a later stage.
5. Before Submission of Application Form, the Candidates should carefully ensure his/her eligibility for this recruitment. Relevant certificates should be submitted issued by competent authority to claim their candidature. No relevant column of the application form should be left blank; otherwise application form will not be accepted.
6. The appointment for above posts on contract basis is purely on temporary basis and is liable to be terminated at any time without any notice or assigning any reason thereof,
7. Contract period will be one year from the date of commencement of agreement/ from the date of posting,
8. This contract appointment does not confer any right for regular appointment,
9. They are only eligible for 15 days of Casual Leaves per year and 120 days of Maternity leave for women, without any pay and are not eligible for any kind of Leave like Earned Leave, Half Pay Leave or Commuted Leave and in case of unauthorized absence for more than one month, their services will be terminated without any notice.
10. The temporary services for the above posts on contract basis do not qualify for any pensionary benefits.

11. That he/she has to discharge the duties for the above posts in the institution, to which he/she is posted, to the entire satisfaction of the superiors and in case of any default, he/she will be liable for termination without any notice
12. That he/she has to maintain absolute integrity and devotion to his/her duties.
13. If the candidate is willing to resign, he/she should submit one month prior notice in advance, to the undersigned,
14. That he/she will not be transferable from the place of posting to any other place during the period of contract. However, keeping in view of Medical emergency, Employer has right to shift his/her services, wherever is required, for administrative convenience.
15. That during their contract period, the original certificates will remain under the custody of this office till the date of completion of contract.
16. That he/she has to execute an agreement bond in the format on a non judicial stamp paper worth Rs.110/- agreeing to the above terms and conditions, from the date of reporting for duty concerned.

*26/11/20*  
**DISTRICT MEDICAL & HEALTH OFFICER,**  
**KAMAREDDY DISTRICT**  
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