

Oil India Limited, a Maharatna Public Sector Undertaking invites applications from Indian Nationals to fill up the following posts in Grade D/E/F.

A. DETAILS OF POSTS/VACANCIES/ MINIMUM ESSENTIAL EDUCATIONAL QUALIFICATION(S)/UPPER AGE LIMIT AND MINIMUM ESSENTIAL POST QUALIFICATION RELEVANT WORK EXPERIENCE FOR VACANCIES IN GRADE D/E/F:

Table-I

SN	Post Details			Grade, Pay Scale and Upper Age Limits (in years) as on 10/10/2026	Minimum Essential Educational Qualification*, AND Minimum Essential Post Qualification Relevant Work Experience** as on 10/10/2026	Post identified suitable for PwBD
	Post Name & Post Code	No. of Posts #	Details			
1	Deputy Chief Chemist Post Code: CHEM-01	01	OBC(NCL)-01	Grade: D Pay Scale: ₹ 90000-240000 Upper Age Limit: 42***	Candidate must have: Postgraduate Degree in Chemistry of minimum 02 years' duration with minimum 60% marks or equivalent CGPA/Grade and must have studied Physics, Chemistry, and Mathematics at the graduation level; AND Minimum 09 years of Post Qualification Relevant Work Experience**.	i) Dw, AAV
2	Deputy Chief Engineer (Reservoir) Post Code: RES-02	01	UR-01	Grade: D Pay Scale: ₹ 90000-240000 Upper Age Limit: 37/39***	Candidate must have: Bachelor's Degree in Petroleum Engineering of minimum 04 years' duration with minimum 65% marks or equivalent CGPA/Grade; AND Minimum 09 years of Post Qualification Relevant Work Experience**. OR Candidate must have: Master's Degree in Petroleum Engineering or Petroleum Technology of minimum 02 years' duration with minimum 60% marks or equivalent CGPA/Grade along with a Bachelor's Degree in Engineering in any discipline of minimum 04 years' duration; AND Minimum 09 years of Post Qualification Relevant Work Experience**.	i) HH ii) OA, OL, CP, LC, Dw, AAV iii) SLD, MI iv) MD involving (i) to (iii) above
3	Economist [†] ECO-03	01	UR:01	Grade: D/E/F Pay Scale / Upper Age Limit: • Grade D: ▪ Pay Scale: ₹90,000 – ₹2,40,000. ▪ Upper Age Limit: 39***. • Grade E:	Candidate must have: Postgraduate Degree in Economics or Business Economics with minimum 60% marks or equivalent CGPA/Grade; AND Minimum Post Qualification Relevant Work Experience as prescribed below	i) LV ii) HH iii) OA, BL, OL, OAL, CP, Dw, AAV, MDy iv) MD involving (i) to (iii) above

SN	Post Details			Grade, Pay Scale and Upper Age Limits (in years) as on 10/10/2026	Minimum Essential Educational Qualification*, AND Minimum Essential Post Qualification Relevant Work Experience** as on 10/10/2026	Post identified suitable for PwBD
	Post Name & Post Code	No. of Posts #	Details			
				▪ Pay Scale ₹1,00,000 – ₹2,60,000 ▪ Upper Age Limit: 44***. • Grade F: ▪ Pay Scale ₹1,00,000 – ₹2,60,000. ▪ Upper Age Limit: 49***.	for consideration against the respective grade: • 09 years for Grade D. • 13 years for Grade E. • 17 years for Grade F.	

NOTES:

- i.# The number of posts indicated above is provisional and may vary depending upon the actual requirement of the Company.
- ii.*In respect of the “Minimum Essential Educational Qualification”, no variation in the nomenclature of the qualification from that prescribed above shall be accepted.
- iii.** The essential “Post Qualification Relevant Work Experience” shall be as prescribed under Para B. For the purpose of determining eligibility, only such experience as has been acquired after obtaining the Minimum Essential Educational Qualification prescribed under Para A (Table-I) above, as applicable to the respective post, shall be considered.
- iv.*** For posts wherein a Postgraduate Degree or Diploma (of a minimum duration of two years) is prescribed, whether independently or as a component of the Essential Educational Qualification, candidates possessing such qualifications are eligible for the benefit of the higher upper age limit of 02 years, wherever applicable. The admissible upper age in such cases shall be as specified against the respective post in Table–I of this advertisement. It is further clarified that the applicable age relaxation on account of such qualifications has been taken into consideration, and the highest admissible upper age limit for each post has accordingly been indicated in the aforesaid table.
- v.† Against the post of “Economist” (Post Code: ECO-03), interested applicants may submit their applications for consideration for recruitment in Grade D or Grade E or Grade F, subject to fulfilment of the prescribed eligibility criteria applicable to the respective grade, including the prescribed minimum years of “Essential Post-Qualification Relevant Work Experience” required for eligibility against the respective grade. Applications received from candidates shall accordingly be scrutinized to determine their eligibility against the respective grade applied for.
- vi. For the purpose of reckoning post-qualification experience, the qualifying degree on the basis of which a candidate becomes eligible for the post shall be treated as the prescribed qualification.
- vii. Reservation/relaxation for Persons with Benchmark Disabilities (PwBD) candidates shall be as per applicable Government of India Directives.
- viii. The duration of the qualifying educational courses shall be as follows: Bachelor’s degree in Engineering must be of minimum 4 years duration, Postgraduate/ Masters Degree/Diploma courses must be of minimum 2 years duration.
- ix. All essential educational qualifications must be obtained from Universities/Institutions recognized by the appropriate statutory authorities in India. The qualifying course(s) must also be approved/recognized by the relevant statutory body/council, wherever applicable, and must be recognized for appointment to the posts and services under the Central Government. Candidates who have acquired such qualifications through distance learning or part-time mode shall also be eligible, provided that such qualifications are duly recognized by the relevant statutory authority/council for appointment to the posts and services under the Central Government.

Abbreviations used: UR–Unreserved; OBC-NCL–Other Backward Classes (Non-Creamy Layer); PwBD–Persons with Benchmark Disabilities; HH–Hard of Hearing; OA–One Arm; OL–One Leg; OAL–One Arm and One Leg; BL–Both Legs, CP–Cerebral Palsy; LC–Leprosy Cured; Dw–Dwarfism; AAV–Acid Attack Victims; LV- Low Vision; SLD–Specific Learning Disability; MDy: Muscular Dystrophy; MI–Mental Illness; MD–Multiple Disabilities involving the disabilities identified above; NA–Not Applicable.

B. DETAILS OF MINIMUM ESSENTIAL POST QUALIFICATION RELEVANT WORK EXPERIENCE (IN YEARS), ESSENTIAL POST QUALIFICATION RELEVANT WORK-EXPERIENCE AND JOB DESCRIPTION:

Table-II

SN	Name of post, Grade (Post Code)	Minimum Essential Post Qualification Relevant Work Experience	Essential Post Qualification Relevant Work Experience*. (minimum 09 years)	Job Description
1.	Deputy Chief Chemist, Grade: D Post Code: (CHEM-01)	9 years	(i) Minimum 09 years of “essential post-qualification relevant work experience”* of working as a Chemist (engaged in Drilling and/or Workover Operations) or as a Drilling Fluid Specialist, or in line functional work experience** in Executive cadre (including experience gained as Graduate Engineer Trainee / Executive Trainee / Management Trainee), in State or Central Government Departments/Organisations/ Undertakings/ Public Sector Enterprises/ Autonomous Bodies, and/or private sector organisations/company(ies) , as an employee of such organisation whether on a permanent/ fixed-term/ or contractual basis. (ii) Candidates with experience in Oil & Gas Sector will be preferred.	The job, inter alia, will involve: • Preparation, testing, maintenance, and quality control of drilling/workover fluids with required rheological properties. • Ensuring compliance with statutory, regulatory, and HSE requirements related to chemical operations and safety. • Planning and managing wellsite chemicals, equipment, consumables, calibration, inventory, documentation, and reporting. • Monitoring uninterrupted fluid supply and supporting critical operations including cementing, oil spotting, loss control, and well kick management. • Supervising recycling/reuse of drilling fluids, stock movement, consumption tracking, and overall chemical operations at drilling/workover sites. • Maintaining documentation, reconciliation, operational records, and physical verification of chemicals, equipment, assets, and field inventory.

SN	Name of post, Grade (Post Code)	Minimum Essential Post Qualification Relevant Work Experience	Essential Post Qualification Relevant Work Experience*. (minimum 09 years)	Job Description
2.	Deputy Chief Engineer (Reservoir) Grade: D Post Code: (RES-02)	9 years	(i) Minimum 09 years of “essential post-qualification relevant work experience”** of working as a Reservoir Engineer or in line functional work experience** in Executive cadre (including experience gained as Graduate Engineer Trainee / Executive Trainee / Management Trainee), in State or Central Government Departments/Organisations/ Undertakings/ Public Sector Enterprises/ Autonomous Bodies, and/or private sector organisations/company(ies) , as an employee of such organisation whether on a permanent/ fixed-term/ contractual basis. (ii) Candidates with experience in upstream Oil & Gas Sector will be preferred.	The job, inter alia, will involve: • Reservoir characterization and modelling through analysis of geological, geophysical, petrophysical, and production data for accurate reservoir evaluation and management. • Estimation and classification of hydrocarbon reserves using industry-standard methods such as volumetric analysis, decline curve analysis, material balance, and applicable SPE/PRMS guidelines. • Development and execution of dynamic reservoir simulation models using software such as ECLIPSE, CMG, or equivalent platforms for performance forecasting and development optimization. • Supporting field development planning, including well placement, completion strategy, recovery mechanism selection, production forecasting, and economic evaluation of development plans. • Monitoring well and reservoir performance through pressure analysis, production trends, well testing, and recommending optimization or intervention measures, including enhanced oil recovery studies. • Working in close coordination with multidisciplinary subsurface and production teams, and preparation of technical reports, reservoir management plans, forecasts, and presentations for management and regulatory review.

SN	Name of post, Grade (Post Code)	Minimum Essential Post Qualification Relevant Work Experience	Essential Post Qualification Relevant Work Experience*. (minimum 09 years)	Job Description
3.	Economist Grade: D/E/F (ECO-03)	For applying in: Grade D: 9 years Grade E: 13 years Grade F: 17 years	i) Minimum 09 years of “essential post-qualification relevant work experience”* for applying in Grade D, 13 years for applying in Grade E, and 17 years for applying in Grade F, as an Economist or in line functional work experience** in Executive cadre (including experience gained as Graduate Engineer Trainee / Executive Trainee / Management Trainee) in State or Central Government Departments / Organisations / Undertakings / Public Sector Enterprises / Autonomous Bodies and/or private sector organisations/companies, as an employee of such organisation(s), whether on permanent, fixed-term, or contractual basis. The relevant work experience should include exposure in one or more of the following areas: analysis of domestic/global macroeconomic scenarios, sector-specific policy research/regulatory analysis, economic analysis and policy formulation, development of economic models using econometric software packages, economic evaluation of projects, and data analysis.	The job, inter alia, will involve: • Identification, assessment, evaluation, and recommendation of new business/investment opportunities within India and overseas, including strategic evaluation of existing ventures, diversification opportunities, and exit options. • Monitoring domestic and global economic legislation, socio-economic and political developments, industry trends, market dynamics, and conducting environmental scanning, SWOT analysis, trend analysis of costs/financials, and inter-corporate financial analysis for strategic decision-making. • Conducting due diligence for prospective ventures, including legal, financial, statutory, regulatory, commercial, and risk evaluation, and preparation of proposals/recommendations for the Board and Investment Committee approvals. • Managing and coordinating local regulatory, statutory, financial, and compliance requirements in target countries for overseas ventures and investments. • Developing and maintaining relationships with key stakeholders including industry associations, Government Ministries, Foreign/Indian Embassies, regulatory bodies, and national/international E&P and energy sector organisations for strategic alliances and business opportunities. • Creation, management, and continuous improvement of risk-weighted investment portfolios through analytical evaluation, strategic planning, reporting, documentation, and presentation development. • Preparation of briefing papers/reports/presentations for Management, Government, and other stakeholders.

* For the purpose of this advertisement, the expression “Essential Post Qualification Relevant Work Experience” shall mean only full-time work experience acquired while serving in the Executive cadre and after the date of obtaining the Minimum Essential Educational Qualification prescribed for the particular post under Para A (Table-I) above, in functions, assignments, or roles that are directly related to, substantially comparable with, functionally aligned to, or materially relevant to the nature of duties, responsibilities, and competency requirements of the advertised post.

Such experience must demonstrate exposure to work of a similar functional nature involving comparable duties, level of responsibility, and relevant domain/operational expertise, and shall be considered irrespective of the designation, job title or nomenclature, under which such experience may have been acquired. Only such experience gained while serving as a full-time employee, whether on a regular/permanent, fixed-term,

tenure, or contractual basis, in any Central Government or State Government Department, Public Sector Undertaking (PSU), autonomous body, statutory body, government organization, or reputed private sector organization/institution/company(ies), shall be considered towards the prescribed work experience.

Academic, teaching, research, training, fellowship, stipend-based, project-based, consultancy-based, honorary, part-time, ad-hoc, guest, visiting, apprenticeship, internship, or any other similar engagement of any nature shall not be considered as “Post Qualification Relevant Work Experience” for the purpose of this advertisement. Without prejudice to the generality of the above, such non-qualifying engagements shall include, inter alia, engagement(s) as Junior Research Fellow (JRF), Senior Research Fellow (SRF), PhD Scholar, Research Associate, Project Associate, Project Assistant, Teaching Assistant, Research Assistant, Post-Doctoral Fellow, Visiting Faculty, Guest Faculty, Consultant on retainership/stipendiary basis, or any other engagement of similar nature, irrespective of the nomenclature/designation thereof. Such engagements shall not qualify as work experience irrespective of the source of funding, duration of engagement, working hours, nature of duties performed, mode of remuneration/payment, or whether undertaken during or after graduation, post-graduation, doctoral studies, post-doctoral studies, research programme(s), academic programme(s), or any other course of study/training.

The determination of whether a candidate’s claimed experience qualifies as “Essential Post Qualification Relevant Work Experience” shall be made by the Company based on the documents submitted by the candidate and the functional relevance of such experience to the requirements of the advertised post. The decision of the Company in this regard shall be final and binding.

****** For the purpose of this advertisement, the expression “in-line functional work experience” shall mean experience acquired in functions, assignments, or roles that are directly related to, functionally aligned with, or substantially comparable to the nature of duties, responsibilities, and competency requirements of the advertised post, as indicated in the Job Description and specified under Para B (Table-II) above. The admissibility and relevance of such experience shall be determined by the Company based on the documents submitted by the candidate and the functional similarity of the experience claimed, irrespective of the designation, job title, nomenclature, or organizational hierarchy under which such experience may have been acquired. The decision of the Company in this regard shall be final and binding.

Further, any experience acquired prior to the completion of the minimum essential educational qualification shall not be considered as relevant work experience.

Experience certificates produced by candidates must be issued by a competent and authorized executive of the previous/present organization(s), indicating the name of the employee, designation, date of joining, and date of relieving (as applicable), and should clearly specify the roles and responsibilities performed in the organization.

Following types of documentary proofs towards experience will be considered:

I. For Past Employment (Proof of Work Experience):

Candidates claiming possession of the prescribed post-qualification relevant work experience **must upload/produce an Experience Letter/Service Certificate issued on the official letterhead of the employing organization by a competent and duly authorized officer/executive of the organization.** The certificate must clearly indicate the candidate’s name, designation, date of joining, date of relieving (where applicable), and period of employment.

In addition to the above, candidates must also submit a separate document, issued by the employer, explicitly detailing the roles and responsibilities performed by the candidate during the tenure of employment.

Further, in support of the claimed employment, candidates shall mandatorily submit any two (02) of the following documents:

- (a) Last Pay Slip / Salary Slip;
- (b) Annual Increment Letter;
- (c) Promotion Order / Transfer Order;
- (d) Provident Fund (PF) Statement clearly indicating the name/details of the employer;

(e) Offer Letter / Appointment Letter clearly indicating the date of joining the organization along with the terms and conditions of employment.

Non-submission of the documents as prescribed above, or submission of incomplete/ambiguous documents, may lead to rejection of the candidature at any stage of the recruitment process.

II. For Current Employment (Proof of Work Experience):

Candidates claiming possession of the prescribed post-qualification work experience on the basis of current employment **shall submit an Offer Letter/Appointment Letter issued on the official letterhead of the employing organization by a competent and duly authorized officer/executive of the organization.** The said document must clearly indicate the candidate's date of joining along with the terms and conditions of employment. The same must be supported by documentary proof of present employment, such as the latest Pay Slip/Salary Slip or any other valid supporting document evidencing current employment status.

Further, the above shall mandatorily be corroborated by submission of any two (02) of the following documents:

- (a) Identity Card issued by the current employer;
- (b) Annual Increment Letter;
- (c) Promotion Order / Transfer Order;
- (d) Provident Fund (PF) Statement clearly indicating the name/details of the employer.

In addition to the above, candidates must also submit a document, issued by the employer, explicitly detailing the roles and responsibilities performed by the candidate during the course of employment.

Non-submission of the documents as prescribed above, or submission of incomplete/ambiguous documents, may lead to rejection of the candidature at any stage of the recruitment process.

Candidates applying for the above posts and who are in regular employment with Government/ Public Sector Undertakings must have minimum two-years' experience in the next lower pay scale or next lower equivalent pay scale.

Pay equivalence for IDA, CDA and Public Sector Banks (PSBs) will be as under:

Table-III

Post, Grade, IDA pay scale	One level Below Grade/ Pay scale (IDA pattern) (as per pay revision for CPSEs 2017) (INR)	One level Below Grade/ Pay scale (CDA pattern) for State Govt/Central Govt (INR)	One level Below Grade/ Pay scale in PSBs (as per IBA pay revision 2024) (INR)
Post: Deputy Chief Chemist/ Deputy Chief Engineer (Reservoir) Grade: D IDA pay scale (in INR): 90000-3%-240000 (E6).	E5/ (80000-3%-220000)	Level 12 (78,800 – 2,09,200)	Scale-IV (102,300 - 120,940)
Post: Economist Grade: D/E/F IDA pay scale (in INR): Grade D: ₹ 90,000 -3%- ₹2,40,000 (E6). Grade E/F: ₹1,00,000 -3%- ₹2,60,000 (E7).	For applying in Grade D: E5/ (80,000-3%-2,20,000) For applying in Grade E/ F: E6/ (90,000-3%-2,40,000).	For applying in Grade D/E: Level 12 (78,800 – 2,09,200). For applying in Grade F: Level 13 (1,23,100 – 2,15,900).	For applying in Grade D: Scale-IV (102,300 - 120,940). For applying in Grade E: Scale-V (120,940 – 135,020). For applying in Grade F: Scale-VI (140,500 – 1,56,500).

Notes:

- i. Candidates working in State Govt. Organizations or Organizations (Govt./PSUs/other Govt. agencies/ autonomous bodies of Govt) which are following pay scales other than that mentioned in Table-III above will be required to submit certificate/valid documentary proof issued by their organisation indicating the level at which their pay scale is placed vis-a-vis IDA/CDA/PSU bank pay scale, whichever is applicable. *[such certificate/ documentary proof must indicate that the candidate has been working in the referred equivalent pay scale for a period of two (02) years or more, by mentioning the effective date of awarding such specific corresponding equivalent pay scale]*
- ii. Candidate working in private sector having a minimum annual turnover of Rs.500 Crores of the company will only be eligible. *(valid documentary proof of the same is to be submitted by the candidate)*
- iii. In respect of candidates applying for the notified posts who are presently in regular employment in Government Departments or Public Sector Undertakings, the eligibility condition relating to minimum service in the next lower pay scale shall be determined with reference to the applicable IDA pay scale (or its equivalent), as prescribed for the respective grade under Table III above. In cases where such applicable IDA pay scale (or its equivalent) is operated across more than one executive level within the organization, the requirement of a minimum of two (2) years' service in the next lower pay scale or its equivalent shall be reckoned with reference to the executive level immediately below the highest executive level at which such pay scale is operated. The candidate must have rendered a minimum of two (2) years of service in such identified executive level as on the cut-off date specified in this advertisement.
- iv. Post-Retirement Medical Benefits (PRMB) under Defined Contributory Scheme will be extended to those who superannuate from OIL after rendering a minimum of 20 years of continuous service in OIL/any other CPSE/Govt. without any break in the service in between.

C. EDUCATIONAL QUALIFICATION, EXPERIENCE & AGE RELAXATION:

- i. Candidates applying for any of the posts must possess the requisite **Minimum Essential Educational Qualifications**, as applicable, as indicated under Para A (Table-I) above.
- ii. Reservation shall be applicable for SC/ST/OBC-NCL/PwBD/EWS categories, wherever applicable and as notified above, in accordance with the extant Government of India guidelines/directives issued from time to time.
- iii. The age of candidate should be as per Birth Certificate or Admit Card / Pass Certificate/ Marksheet of Matriculation/10th Standard or equivalent issued by Central/State Board indicating date of birth, in support of their claim of age. No other document will be accepted for verification of date of birth.
- iv. The upper age limit shall be as indicated in the tables under Para A (Table-I), above.
- v. Age relaxation of 5 years will be applicable for candidates who have ordinarily been domiciled in the State of Jammu & Kashmir during the period from 01.01.1980 to 31.12.1989 for which they will have to submit domicile certificate issued by the prescribed authority.
- vi. In case of candidates belonging to Persons with Benchmark Disabilities (PwBD) age relaxation will be as per Government of India Directives.
- vii. Age relaxation for Ex-Servicemen will be 5 years.
- viii. Upper age limit for the internal candidates of OIL who are otherwise eligible to apply against the above-mentioned posts is 54 years.
- ix. Candidates having PhD in the relevant discipline will be given 03 years age relaxation.
- x. After applying all applicable age relaxations, including those admissible to internal as well as to external candidates, the maximum upper age limit shall, in no case, exceed 54 years for all candidates.

D. PAY & ALLOWANCES:

- (i) Besides Basic Pay and Industrial pattern of DA, the other benefits include HRA or Company leased/self- lease accommodation, free medical benefits for self & dependents, Gratuity/PF, House Building Loan, Vehicle Loan, Group Insurance, etc. as per rules of the Company.
- (ii) Provisionally selected candidates for the notified positions of Deputy Chief Chemist/ Deputy Chief Engineer (Reservoir) will be placed in Grade D in the pay scale of ₹90,000-2,40,000 (starting Basic Pay of ₹90,000).
- (iii) Provisionally selected candidates against the notified post of “Economist” shall be inducted in Grade D or Grade E or Grade F, as applicable, based on the grade for which the candidate is found to be eligible and subsequently selected. Candidates selected in Grade D shall be placed in the pay scale of ₹90,000–₹2,40,000 with a starting Basic Pay of ₹90,000, whereas candidates selected in Grade E or Grade F shall be placed in the pay scale of ₹1,00,000–₹2,60,000 with a starting Basic Pay of ₹1,00,000 as applicable.
- (iv) Approximate gross emoluments in Grade D at minimum of scale will be around ₹ 1,70,000 per month and in Grade E/F at the minimum of the scale will be around ₹ 2,00,000 per month.
- (v) Provisionally selected candidates for all posts will have to serve a probationary period of one year and will be confirmed in writing after successful completion of the same.

E. SELECTION PROCESS:

- Candidates found eligible/shortlisted for the posts notified under Para A [DETAILS OF POSTS/VACANCIES/MINIMUM ESSENTIAL EDUCATIONAL QUALIFICATION(S)/UPPER AGE LIMIT AND MINIMUM ESSENTIAL POST QUALIFICATION RELEVANT WORK EXPERIENCE FOR VACANCIES IN GRADE D/E/F] and Para B [DETAILS OF MINIMUM ESSENTIAL POST QUALIFICATION RELEVANT WORK EXPERIENCE (IN YEARS), ESSENTIAL POST QUALIFICATION RELEVANT WORK EXPERIENCE AND JOB DESCRIPTION] **above shall be required to appear only for a Personal Interview (PI) as part of the selection process.**
- Selection against the notified posts shall be made solely on the basis of the marks obtained by the candidates based on their performance in the Personal Interview (PI), subject to fulfilment of all prescribed eligibility criteria, successful document verification, and compliance with the other terms and conditions of this advertisement.
- The provisionally selected candidate will have to undergo Pre-Employment Medical Examination (PEME). The provisionally selected candidate will be finally selected to join OIL only after he/she is declared medically fit by the Medical Board of OIL Hospital, Duliajan.
- Screening and selection will be based on the details provided by the candidates; hence it is necessary that applicants should furnish accurate, full, and correct information. Furnishing of incomplete, wrong / false information will lead to disqualification and OIL will NOT be responsible for any consequence of furnishing of such incomplete / wrong / false information. If at any stage during the recruitment and selection process and even after joining, it is found that the candidate has furnished inadequate, false or wrong information, his/her candidature/appointment will be cancelled/terminated.

F. PHYSICAL FITNESS:

Appointment of provisionally selected candidate(s) is subject to his/her being declared medically fit as per the standards prescribed in the Physical Fitness criteria available on OIL’s website. The provisionally selected candidates will have to undergo Pre-Employment Medical Examination (PEME) at OIL Hospital, Duliajan, Assam OR PEME may also be conducted by a Government Medical Officer not below the rank

of a Civil Surgeon OR by an Authorized Medical Officer of a hospital advised by the Company (List of such hospital will be provided later). It needs to be also noted that, appointment of the provisionally selected candidate will be cancelled if he/she is not found medically fit by the Company's Medical Board.

G. DOCUMENT(S)/CERTIFICATE(S)/TESTIMONIAL(S):

- (i) Candidate(s) must possess all the requisite document(s)/certificate(s)/testimonial(s), as applicable, and shall be required to produce/upload the same, in original along with self-attested copies, at the appropriate stage(s) of the recruitment process, including for the purpose of submission through the online application system and/or verification during the selection process.
- (ii) Birth Certificate or Admit Card / Pass Certificate/ Marksheet of Matriculation/10th Standard or equivalent issued by Central/State Board indicating date of birth, in support of their claim of age. No other document will be accepted for verification of date of birth.
- (iii) Degree/Diploma certificate along with mark sheets pertaining to all the academic years/semester consolidated mark sheet as proof of educational qualification claimed. In the absence of Degree/Diploma certificate, provisional certificate along with mark sheets pertaining to all the academic years will be accepted.
- (iv) Order/ letter in respect of equivalent Educational Qualifications claimed, indicating the Authority (with number and date) under which it has been so treated, in respect of equivalent clause in Essential Qualifications, if a candidate is claiming a particular qualification as equivalent qualification as per the requirement of advertisement, if applicable.
- (v) Relevant Post Qualification Work Experience certificates, if applicable.
- (vi) Caste Category certificate of SC/ST/OBC (NCL)/EWS in the Government prescribed format, if applicable.
- (vii) Valid Non-Creamy Layer Category (NCL) Certificate in the Government prescribed format, if applicable.
- (viii) Valid Income & Assets Certificate to be Produced by Economically Weaker Section (EWS) in the Government prescribed format, if applicable.
- (ix) Valid Disability certificate for Proof of Disability in the Government prescribed format for the Persons with Benchmark Disabilities (PwBD), if applicable.
- (x) Valid Discharge Certificate/Book/Service and Release Certificate for Ex-Servicemen (pages containing Personal Particulars and Service Particulars), if applicable.
- (xi) Valid No Objection Certificate signed by concerned Authority, if under permanent employment in Government Service/Public Sector Undertaking/ Autonomous Bodies.

H. VERIFICATION OF DOCUMENTS:

- (i) The candidature of the applicants would be provisional and subject to subsequent verification of all the submitted certificates/testimonials, experience, etc.
- (ii) All the documents/certificates/testimonials submitted by the candidate(s) at the time of selection process shall be verified from the concerned issuing authorities.
- (iii) The information furnished by the candidate(s) in the application with regard to qualification, age, category etc. shall be cross-checked from the original documents at the time of Personal Interview.
- (iv) **During document verification or at any stage of selection process, in case it is found that a candidate has furnished any incorrect/ doctored/ false information/ documents/ certificates/ testimonials or has suppressed any material fact(s), his/her candidature will stand cancelled. Names of such candidate(s) shall be blacklisted for applying against any post in Oil India Limited in future.**

I. POSTING:

The provisionally selected candidates can be posted in any of the operational areas/offices of Oil India Limited as per the requirements of the Company. Although the projected vacancies are primarily for

postings at Field Headquarters, Duliajan, Assam, the Company reserves the right to post the selected candidates at any of its operational areas/offices depending upon organizational requirements. The services of the selected candidates shall also be transferable as per the requirements of the Company.

J. GENERAL INFORMATION AND INSTRUCTIONS:

- (i) Only Indian nationals are eligible to apply.
- (ii) Valid caste certificate must be produced by SC/ST/OBC candidate(s) in the prescribed format as per Government of India and issued by competent authority indicating clearly the candidate's caste, the Act/Order under which the caste is recognized as SC/ST/OBC, the village/town the candidate is ordinarily a resident of and other details, as necessary.
- (iii) For claiming the benefit of OBC (Non-Creamy Layer) category, the candidate(s) must produce a latest caste certificate as per proforma prescribed by Government of India and issued by the Competent Authority which would, amongst others, specifically mention that the candidate(s) do not belong to the persons/sections (Creamy Layer).
- (iv) Further, the valid OBC certificate should also clearly indicate that the candidate does not belong to creamy layer as defined by the Government of India for applying to posts and services under the Central Government. Candidate(s) with OBC caste but belonging to creamy layer are not entitled to OBC(NCL) reservation/relaxation benefits.
- (v) If the SC/ST/OBC(NCL)/PwBD/EWS certificate (as applicable) has been issued in a language other than English/Hindi, the candidates will be required to submit a self-certified translated copy of the same either in English or Hindi at the time of Personal Interview.
- (vi) In case of Persons with Benchmark Disabilities, candidate(s) must produce a valid disability certificate in support of their claims clearly indicating that the degree of disability is 40% (minimum) or more, in the prescribed format(s) as per Government of India guidelines and issued by the Competent Authority. The Competent Authority to issue disability certificate shall be a Medical Board duly constituted by the Central or a State Government of India.
- (vii) In case of Ex-Servicemen (as defined in the OM No: 36034/1/06- estt. (sct) Dated: 4/10/2012), candidate(s) must produce a valid Zila Sainik Welfare Office registration card and valid Discharge Book/Service and Release Certificate for Ex-Servicemen (pages containing Personal Particulars and Service Particulars).
- (viii) The candidate shall be wholly/exclusively responsible for the information provided in his/her application form. All details given in the application form will be treated as final and no changes will be entertained.
- (ix) Candidate(s) are advised to carefully read the full advertisement for details of eligibility criteria and selection modalities before submission of the online application form and they are advised to furnish the correct information about their qualification, age, category etc.
- (x) Calculation of percentage of marks should be as per university/ institute rules. Wherever CGPA/OGPA/DGPA or Letter Grade in a degree/ diploma is awarded, its equivalent percentage of marks must be indicated in the application form as per norms adopted by the Institute. Rounding off of percentage would not be allowed.
- (xi) **Candidates applying for the abovementioned posts and in permanent employment with Government departments/PSUs/Autonomous Bodies as on 10/10/2026 will have to produce NO OBJECTION CERTIFICATE (NOC) from the employer concerned where the candidate is employed, at the time of Personal interview essentially without which they would not be allowed to appear in the Personal Interview and in such cases the fares will not be reimbursed.**
- (xii) The candidate(s) must have an active e-mail ID and mobile number which must be valid till the process of recruitment is over since communication with the candidate(s) will take place through e-mail/SMS. Same e-mail ID and mobile number cannot be used by any other candidate for filling the online application form for this notification. No change in the e-mail ID and mobile number will be allowed.
- (xiii) Candidate(s), who are shortlisted for the appearing in the Personal Interviews, will be intimated through e-mail/SMS.
- (xiv) Mere issue of admit card/call letter to the candidate(s) for any stage of the selection process will not imply that his/her candidature has been finally accepted by OIL. If due to any unintentional/inadvertent/undue error, an admit card/call letter has been issued to an ineligible candidate, in such a case, the admit card/call letter will be considered as invalid and the candidature of

such a candidate will be summarily rejected on detection at any stage of the selection process.

- (xv) OIL will not be responsible for any loss/non-delivery of e-mail/SMS/any other communication sent, due to invalid/wrong e-mail ID/mobile number/contact details furnished by the candidate.
- (xvi) Candidate(s) will be required to carry their valid photo identity proof (PAN Card/Driving Licence/Voter ID Card/Aadhaar Card/Passport etc.) for the selection stage. The photo identity proof will be checked and verified during the selection stage. Candidate(s) without a valid photo identity proof will not be allowed to appear for the selection stage.
- (xvii) Provisionally Selected candidate is liable to be cancelled/terminated at any stage of recruitment process or after recruitment or joining, if any information provided by the candidate is found to be false or is not found to be in conformity with eligibility criteria mentioned in the instant advertisement or in case the verification report received from the Issuing Authorities reveals that any of the documents/certificates/testimonials submitted by the candidate is/are false/fake/incorrect or any adverse report of character and antecedents is received from the appropriate authority or in the event of giving any false declaration in the Personal Bio-data/Joining Report filled and duly signed at the time of employment.
- (xviii) The above-mentioned prescribed qualifications are minimum and mere possession of the same does not entitle candidates to be called for the Selection Process.
- (xix) Only eligible/ shortlisted candidates will be notified for the selection process i.e., Personal Interview.
- (xx) Where the number of applications received in response to the advertisement is very large and it will not be convenient or possible for the Company to call all the candidates for the Selection Test, the Company at its discretion may restrict the number of candidates to reasonable limit by raising the minimum eligible standards. The candidates should, therefore, mention all the qualifications and experience (if any) in the relevant fields over and above the minimum qualifications.
- (xxi) OIL reserves the right to cancel/restrict/enlarge/modify/alter the recruitment process, if need so arises, without issuing any further notice or assigning any reason whatsoever.
- (xxii) Oil India Limited strives to have a workforce which reflects gender balance and women candidates are encouraged to apply.
- (xxiii) If more than one application is received from a candidate, most recent (current) application will be considered as final.
- (xxiv) The decision of management will be final and binding on all candidates in all matters relating to the eligibility, acceptance or rejection of the applications, mode of selection, cancellation of the recruitment process etc. and no enquiry/correspondence will be entertained in this regard.
- (xxv) Candidates applying against positions notified in Grade D/E and called for Personal Interview (PI) shall be reimbursed to-and-fro AC-II Tier rail fare (base fare only, excluding Premier Trains) from the declared nearest railway station to the venue of the Personal Interview, subject to production of valid journey tickets. However, for travel within the Northeast region and up to Kolkata, reimbursement of economy class air fare shall be admissible on production of proof of air travel, including tickets and boarding passes. Candidates applying against positions notified in Grade F and called for Personal Interview (PI) shall be reimbursed economy class air fare, subject to production of proof of air travel, including tickets and boarding passes.
- (xxvi) Candidate(s) have to make their own arrangement for lodging and boarding for appearing in any stage of the selection process. No accommodation or arrangement for keeping documents or belongings will be provided during the entire selection process.
- (xxvii) Canvassing in any form will result in cancellation of the candidature. Any dispute with regard to the recruitment against this advertisement will be under jurisdiction of Dibrugarh District Court only.

K. CUT-OFF DATE:

- **The Cut Off date for age, experience, qualification, pay scale equivalency and all other matters shall be reckoned as 10/10/2026.**

L. HOW TO APPLY:

- a) Candidate(s) fulfilling all the above clearly laid down criteria will have to apply online only through the link on the Oil India Limited website in the careers at OIL webpage under current openings section i.e. [Advertisement List | Oil India Limited](https://www.oil-india.com/advertisement-list) (<https://www.oil-india.com/advertisement-list>) from 11/09/2026, 11:00 hrs. to 10/10/2026, 11:00 hrs. No other mode of application will be accepted.

- b) Candidates should have a valid personal email ID and mobile number. It should be kept active during the entire recruitment process. Registration number, password, and all other important communication will be sent on the same registered email ID (please ensure that email sent to this mailbox is not redirected to your junk/spam folder).
- c) Detailed Instructions for filling online application are available on the 'Instruction Part' of the application portal. Candidate should read the instructions carefully before making any entry or selecting options.
- d) Candidates should take utmost care to furnish the correct details while filling in the on-line application. After filling in the details, applicants must **preview** the entered information and then click "**Next**" to proceed to the **Documents Upload Section**. Once the "Next" button is clicked, the General Details Section will be locked and **can no longer be edited**. The candidates may save the application draft by clicking on the "**Save as Draft**".
- e) Candidates are not required to submit to OIL, either by post or by hand, the printouts of their online applications or any other document.
- f) The candidates are advised to submit only single online application for a post. However, if somehow, he/she submits multiple online applications, then he/she must ensure that online application with the higher "Application Sequence Number" is complete in all respects.
- g) The applicants, who submit multiple online applications for a post, should note that only the online application with higher "Application Sequence Number" shall be entertained by the OIL.
- h) Candidates are required to keep their Email-ID and Mobile Number registered in online application active till the completion of this recruitment process. OIL will send communications only at the registered email ID/mobile of the candidates.
- i) Candidates are advised in their own interest to apply online much before the closing date and not wait till the last date to avoid the possibility of congestion in server to log on etc.
- j) The step by step process for submitting the application form for recruitment is given below:

STEP I (SIGN- UP/REGISTRATION):

Candidates may visit our website @ [Advertisement List | Oil India Limited \(https://www.oil-india.com/advertisement-list\)](https://www.oil-india.com/advertisement-list) and click on the link under: '**Advertisement for Recruitment of Officers in Grade D/E/F in OIL**'.

Candidates will need to select the post he/she is applying followed by their personal details along with valid E-mail ID and Mobile Number while signing up.

The candidate should fill up all the desired information on the registration page i.e. Personal details, Contact Details, etc. correctly.

On completion of Step-I (registration), after OTP authentication via Email & Mobile number an email/message will be received in candidate's registered email id/mobile conveying his/her "Application Number" & OTP. Candidates are advised to verify the correctness of the Email ID & Mobile Number before proceeding further.

STEP II (COMPLETION OF APPLICATION FORM):

After registration, candidate is requested to fill their Basic details (Address), Qualification Details, Eligibility Details, Experience details etc. and upload photo/signature and scanned relevant certificates etc.

Instructions regarding scanning of photograph, Signature and Certificates:

Candidates should upload the scanned (digital) image of their photograph and signature and relevant certificate as per the process given below. The applicant should note that only jpg/jpeg/PNG/PDF format is acceptable:

Photograph Image:

Photograph must be a recent passport size color picture on light background (not older than 03 weeks)
Look straight at the camera with a relaxed face.

The scanned image should only be in jpg/jpeg/PNG format and in the size as specified in the application portal.

Signature Image:

The applicant must sign on white paper with Black ink pen.

The signature must be signed only by the applicant and not by any other person.

Please scan the signature area only and not the entire page

The scanned image should only be in jpg/jpeg/PNG format and in the size as specified in the application portal.

Other Certificate:

Scanned relevant certificates respectively for SC/ST/OBC(NCL)/PwBD/Ex Servicemen (as applicable).

Scanned relevant certificates for educational qualification and experience etc., as applicable.

The scanned image should only be in jpg/jpeg/PNG format and in the size as specified in the application portal.

After uploading Photo, Signature images and relevant certificates (as applicable), Click on “Submit” button then Application will be submitted, and the system will display a message “Your application has been successfully submitted.”

Candidates may make the following documents ready to be uploaded while applying online:

Copy of recent Scanned passport size coloured photograph.

Scanned Signature.

Caste/Disability Certificate/EWS certificate/Ex-Servicemen certificate in format as mentioned earlier (if applicable).

Certificate pertaining to relevant educational qualification and experience etc., as applicable.

The size of each individual attachment/document shall not exceed 05 MB.

Candidates must ensure that the total size of all uploaded attachments does not exceed 200 MB.

Candidates may apply for more than one post meeting the eligibility requirements. Such candidates will have to register and submit separate applications for each post as applicable.

M. IMPORTANT DATES:

Important Dates	Opening of OIL website for online submission of application	11:00 hours on 11/09/2026
	Last date for submission of online application in OIL	11:00 hours on 10/10/2026
	The Cut Off date for age, experience, qualification, pay scale equivalency etc. shall be reckoned as 10/10/2026	

N. IMPORTANT NOTICE TO ALL CANDIDATES

- All future announcements pertaining to the above vacancy notification would be published in OIL website (www.oil-india.com) and not on any other website/medium.
- The candidates are hereby informed that the schedule of the Personal Interview (PI) shall be intimated to the candidates via e-mail only.

BEWARE OF FRAUDULENT OFFERS

It has been brought to our notice that some unscrupulous individuals/criminal elements are attempting to defraud jobseekers/general public by issuing fake engagement or appointment letters, assuring jobs etc. in Oil India Limited. It may be noted that Oil India Limited has well laid out and transparent policies, procedures and engagement/appointment letters are issued by the Company to selected candidates at the conclusion of such a process. Oil India Limited does not authorize any person/organization outside of Oil India Limited to offer any job on its behalf. Through this public notice, Oil India Limited warns all job seekers/general public to be vigilant against such unscrupulous elements and reject such engagement/appointment letters, assurance of jobs etc. in the Company. Oil India Limited will not be responsible for any loss/damage suffered either directly or as a consequence of such fake offers from any source whatsoever.

“OIL is not responsible for printing errors, if any”.
